

DOS PALOS CITY COUNCIL

REGULAR MEETING AGENDA

City-County Building, 1554 Golden Gate Avenue

Dos Palos, California, USA

Tuesday, March 21, 2023

Closed Session 5:30pm

Open Session 6:00pm

A. CALL TO ORDER:

by Mayor April Hogue

1. Roll Call:

by City Clerk Ysidro Garcia

B. Adjourn to Close Session

1. Conference with Legal Counsel per California Government Code 54957(b)(1):
Personnel: City Manager Performance Evaluation.

C. Reconvene in Open Session

1. Flag Salute:

by Councilmember Debbie Orlando

2. Invocation:

by Councilmember Thomas Pigg

3. Urgency Additions or Deletions:

Requires urgency and four affirmative votes

4. Public Comment: *At this time, anyone present may comment upon any city-related business item, which is not on this agenda. Please state your name and address for the record. Please be concise and avoid repetition. The mayor may limit you to one presentation not to exceed two minutes in length. State law now requires at least twice as much time be allotted to a member of the public who utilizes a non-English translator. Action, if necessary, is limited to staff referral, or with special conditions, placement on a future agenda.*

D. COMMENDATIONS, PRESENTATIONS, and PROCLAMATIONS.

Presentation of Police Department Awards.
Chief Battles and Sergeant Deo.

Presentation

E. CONSENT CALENDAR:

Action

1. Approval of the Pre-Paid for February 2023.
2. Approval of the Warrants for March 2023.
3. Approval of the Minutes of the February 21, 2023 Regular Meeting.

F. BUSINESS:

1. Resolution 2023-04, Approving the Annual Local Transportation Fund (LTF). Report/Discussion
Action
2. Consider Entering in to an MOU with the Dos Palos-Oro Loma Unified School District to Provide Recreational Services. Report/Discussion
Action
3. Update and Direction on the Alcohol License List. Report/Discussion
Direction
4. Mid-Year Budget Review. Information

G. CORRESPONDENCE, EVENTS, COUNCIL & STAFF REPORTS:

H. ADJOURNMENT *in memory of local departed:*

Eliceo Zapien Cisneros 88
Faye Shaeffer 88
Adolfo Ochoa 82
Louise Margaret Aurandt 78
Marcelino Mendoza 69
Raymundo Mendez Castro 68
Josefina Roriguez 63
Alma Garcia 62
Susanna Rosas 45
Melissa Medeiros 41

Disclosures and Information:

The 97th City Council consists of Mayor April Hogue, Mayor pro Tempore Armando Bravo, Councilmember Thomas Pigg, Councilmember Debbie Orlando, and Councilmember Marcus Porter. The 45th Council Session is now in session and ends on November 15, 2024. The next available numbers of record are Ordinance #437 and Resolution 2023-05. Per 54954.2(a)(1), the City's website cityofdospalos.org may be down intermittently or temporarily for maintenance or repairs.

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2174 Blossom Street, Dos Palos CA 93620, (209) 392-2174, email:
cityofdp@cityofdp.com

Pre-Paid Listing Feb 2023

22233	Co Power - Department 34604	02/21/2023	\$	17.50
22235	Cupertino Electric Inc	02/21/2023	\$	47.29
22236	Keenan & Associates	02/21/2023	\$	22,125.66
22240	Cindy Bermudez	02/23/2023	\$	250.00
22241	Dos Palos Lions Club	02/23/2023	\$	2,000.00
	Grand Total		\$	24,440.45

BR-Board Audit (03/15/2023 - 4:14 PM)

Warrant Listing - Mar 2023

22250	Amazon Capital Services	03/15/2023	\$	44.88
22251	Applegate Teeples Drilling Company	03/15/2023	\$	3,737.50
22252	Aqua-Metric	03/15/2023	\$	619.05
22253	Aramark	03/15/2023	\$	164.94
22254	Arata,Swingle, VanEgmond & Heitlinger	03/15/2023	\$	641.09
22255	AT&T	03/15/2023	\$	409.47
22256	Lozano Smith Attorneys at Law	03/15/2023	\$	2,719.75
22257	AutoZone, Inc.	03/15/2023	\$	239.13
22258	Baker Supplies and Repairs	03/15/2023	\$	34.80
22259	Bankcard Center	03/15/2023	\$	366.53
22260	Bankcard Center	03/15/2023	\$	650.19
22261	Bankcard Center	03/15/2023	\$	368.32
22262	Bankcard Center	03/15/2023	\$	260.90
22263	Bureau of Reclamation	03/15/2023	\$	2,332.80
22264	Caltronics Business Systems	03/15/2023	\$	1,076.97
22265	Donald Cantrell III	03/15/2023	\$	150.00
22266	Casey Moving Systems	03/15/2023	\$	45.00
22267	Central California Irrigation	03/15/2023	\$	2,250.00
22268	Central Valley Concrete	03/15/2023	\$	1,788.65
22269	Cintas	03/15/2023	\$	528.35
22270	City of Dos Palos	03/15/2023	\$	1,500.00
22271	Comcast	03/15/2023	\$	1,113.69
22272	CSG Consultants, Inc.	03/15/2023	\$	1,824.00
22273	Cyrun	03/15/2023	\$	7,030.00
22274	Department of Justice	03/15/2023	\$	324.00
22275	Domain Name Services	03/15/2023	\$	225.00
22276	Dos Palos Fire Dept.	03/15/2023	\$	225.00
22277	Elite Uniforms	03/15/2023	\$	2,070.73
22278	Far West Laboratories, Inc.	03/15/2023	\$	1,829.00
22279	Ford Motor Credit Company	03/15/2023	\$	550.44
22280	Frasier Irrigation	03/15/2023	\$	434.11
22281	Fresno Mobile Radio Inc.	03/15/2023	\$	350.00
22282	Frontier Communications	03/15/2023	\$	60.27
22283	Gall's , an Aramark Company	03/15/2023	\$	330.76
22284	Great America Financial Services	03/15/2023	\$	309.08
22285	Hawks & Associates CPAs, Inc	03/15/2023	\$	2,220.00
22286	Home Depot Credit Services	03/15/2023	\$	2,394.20
22287	JG Hardware Store	03/15/2023	\$	17.23
22288	Jorgensen Company	03/15/2023	\$	1,529.11
22289	Justin's Tire and Auto	03/15/2023	\$	1,749.77
22290	Kellogg's Supply	03/15/2023	\$	1,227.47

22291	Lawson Products	03/15/2023	\$	60.11
22292	League of California Cities	03/15/2023	\$	57.15
22293	Marlin Business Bank	03/15/2023	\$	661.64
22294	Melin Enterprises, INC	03/15/2023	\$	665.00
22295	Merced County Animal Control	03/15/2023	\$	1,020.00
22296	Merced County Registrar of Voters	03/15/2023	\$	2,574.76
22297	Lucia Merrell	03/15/2023	\$	48.86
22298	Mid Valley Disposal	03/15/2023	\$	51,758.57
22299	Mid Valley IT	03/15/2023	\$	4,340.00
22300	Midway Community Water Distric	03/15/2023	\$	7,184.57
22301	N & S Tractor Co.	03/15/2023	\$	313.08
22302	Nicoletti Oil Inc.	03/15/2023	\$	3,567.85
22303	Northstar Chemical	03/15/2023	\$	3,349.21
22304	Orozco Yard Maintenance	03/15/2023	\$	795.00
22305	Pace Supply Corp	03/15/2023	\$	883.61
22306	Pacific Gas & Electric	03/15/2023	\$	24,420.37
22307	Paramount Pest Control	03/15/2023	\$	342.00
22308	Pegboard	03/15/2023	\$	1,018.73
22309	Pinnacle Healthcare LB	03/15/2023	\$	240.00
22310	Pitney Bowes	03/15/2023	\$	170.17
22311	Price Paige & Company	03/15/2023	\$	4,500.00
22312	Quad Knopf	03/15/2023	\$	25,146.67
22313	Quantum FSD, Inc.	03/15/2023	\$	124.95
22338	Redstone Construction	03/16/2023	\$	87,531.30
22315	Richard Martorello	03/15/2023	\$	700.00
22316	Safe T Lite	03/15/2023	\$	132.69
22317	San Joaquin River Exchange Contractors GSA	03/15/2023	\$	22.50
22318	Simpot Grower Solutions Firebaugh	03/15/2023	\$	1,987.20
22319	Smile Business Products, Inc	03/15/2023	\$	188.99
22320	Soares Lumber & Fencing	03/15/2023	\$	190.31
22321	Stephanie Solis	03/15/2023	\$	111.97
22322	South Dos Palos Water District	03/15/2023	\$	3,386.97
22323	Sparkletts	03/15/2023	\$	119.90
22324	Springbrook Holding Company, LLC	03/15/2023	\$	731.00
22325	Staples	03/15/2023	\$	980.63
22326	State Foods Supermarket	03/15/2023	\$	51.54
22327	Taylor ER Veterinary Emergency Hospital	03/15/2023	\$	266.75
22328	Technicon Engineering Services, Inc.	03/15/2023	\$	1,231.50
22329	The Westside Express	03/15/2023	\$	90.00
22330	United Rentals	03/15/2023	\$	1,719.92
22331	USABlue Book	03/15/2023	\$	589.28
22332	Utility Service Co., Inc	03/15/2023	\$	3,595.16
22333	Utility Service Co., Inc	03/15/2023	\$	7,448.38
22334	Verizon Wireless	03/15/2023	\$	1,051.87

22335	Westamerica Bank	03/15/2023	\$	1,503.84
22336	Westamerica Bank	03/15/2023	\$	741.92
22337	Yonkers & Johnson	03/15/2023	\$	4.91
Grand Total			\$	293,363.01

BR-Board Audit (03/15/2023 - 3:42 PM)

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Dos Palos City Council Minutes

February 21st, 2023

- A. CALL TO ORDER:** Mayor April Hogue called a regular meeting of the Dos Palos City Council to order at 5:32 pm in the City-County Building at 1546-1554 Golden Gate Avenue in Dos Palos, California on Tuesday, February 21st, 2023.

1. **Roll Call:** City Clerk Ysidro Garcia called Roll finding all City Councilmembers present: Mayor April Hogue, Mayor pro Tem Armando Bravo, Councilmember Thomas Pigg, Councilmember Debbie Orlando, and Councilmember Marcus Porter. Absent: None.

- B. Adjourn to Close Session.**

The meeting was adjourned to closed session at 5:33pm.

1. Conference with Legal Counsel per California Government Code 54957(b)(1): Personnel: City Manager Performance Evaluation.

- C. Reconvene to Open Session at 6:00pm with No Action.**

1. Flag Salute was led by Councilmember Debbie Orlando.
2. An Invocation Was given by Councilmember Thomas Pigg.
3. Urgency, Additions or Deletions: None.
4. Public Forum: Javier Colingo from the Public Small Business Association of Merced County urged the public if they are need of Disaster Relief/Assistance to apply at the Merced County Fairgrounds. More information can be given when applying for relief and other assistance. Gilbert Felix from the Office of Assembly Woman Esmerelda Sorria informed the public of the new district she represents. The 27th district. Office is still at the same location in Merced. Katie Miller thanked City Manager Dewayne Jones and Chief Battles for participating in the Ready to Launch senior program at the George Christian High School. The program informs Seniors of Possible Careers within the community and different Jobs that are possibly ready to Hire upon graduating. The program has had previous success last year when some Seniors were hired by Dollar General. Katie extended the offer to the Council as well as Staff Management to talk to students.

Others Present Included: City Attorney Mike Linden , City Manager Dewayne Jones, Director of Utilities Craig Hackett, Director of Finance Manuela Sousa, and numerous others.

- D. Commendations, Presentations. And Proclamations.**

1. Recycler of the Year award was presented to Circle K by Lorrie from Mid Valley Disposal.
2. Brown Act Workshop was presented by Mike Linden, Lozano Smith.

E. Consent Calendar:

1. It was Moved by Councilmember Pigg and Seconded by Councilmember Orlando to approve the Pre-Paid for January , 2022. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
2. It was moved by Councilmember Pigg and Seconded by Councilmember Orlando to approve the Warrants for February , 2023. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
3. It was Moved by Councilmember Pigg and Seconded by Councilmember Orlando to approve the Treasurers Report for September 2022. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
4. It was Moved by Councilmember Pigg and Seconded by Councilmember Orlando to approve the Minutes of the January 17th, 2023 Regular Meeting. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.

E. Business:

1. Following a Staff Report It was Moved by Councilmember Porter and Seconded by Councilmember Pigg to Waive the Second Reading. A second public hearing was opened up. It was then Moved by Councilmember Porter and Seconded by Councilmember Orlando to Adopt Ordinance 436, Defining and Establishing Smoke Shops in Title 17 of the DPMC. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
2. Following a Staff Report it was Moved by Councilmember Orlando and Seconded by Mayor Pro Tem Bravo to adopt Resolution 2023-02, Authorizing the City of Dos Palos to Accept Grant Funds from the State of California, Department of Justice, Tobacco Law Enforcement Grant Program. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.

3. Following a Staff Report It was moved by Mayor Pro Tem Bravo and Seconded by Councilmember Orlando to Adopt Resolution 2023-03, Adopting Rules and Procedures for City Council Meetings. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
4. Following a Staff Report It was moved by Mayor Pro Tem Bravo and Seconded by Councilmember Pigg to Adopt new Job Description and Salary Schedule for Recreation Supervisor and New Job Description for Director of Community Development. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
5. Following a Staff Report It was moved by Councilmember Orlando and Seconded by Mayor Pro Tem Bravo to appoint Councilmember Porter to serve on the League of California Cities Central Valley Division Executive Committee. Also to appoint Mayor Hogue as the alternative. The motion passed 5-0 as follows: AYES: Hogue, Orlando, Pigg, Bravo, and Porter. NOES: None. ABSENTATIONS: None. ABSENT: None.
6. The Mid Year Budget Review was Tabled to Next Meeting and will be put back on the agenda next Month.

G. Correspondence, Events, Council and Staff Reports:

Various Reports were Presented.

H. Adjournment: The meeting was adjourned at 7:41pm in memory of:

Victoria Barroso 91

Joan Lima 78

Michael Enns 73

Maria Patina 72

Sharon Leroux 62

Cindy Jensen 57

Michelle Teltow 40

Sergeant Eric Simmons 65

Respectfully Submitted By,

Ysidro Garcia

RESOLUTION NO. 2023-04

**A RESOLUTION OF THE CITY OF DOS PALOS APPROVING THE ANNUAL
LOCAL TRANSPORTATION FUND (LTF) CLAIM TO BE FILED WITH THE
MERCED COUNTY ASSOCIATION OF GOVERNMENTS (MCAG) FOR FISCAL
YEAR 2022-2023**

WHEREAS, under the Transportation Development Act (TDA) of 1971, Local Transportation Fund (LTF) monies are available to cities for public transportation, construction and maintenance of local streets and roads, and for pedestrian or bicycle facilities under certain circumstances; and

WHEREAS, the City of Dos Palos meets all requirements to qualify for said apportionment allocated through the Merced County Association Governments (MCAG), as the designated local transportation and planning agency; and

WHEREAS, the annual allocations of LTF monies to each jurisdiction have been calculated by population;

WHEREAS, the City of Dos Palos has LTF monies available to claim in the amount of **\$4,968.00** for Fiscal Year **2022-2023**; and

WHEREAS, the city's proposed expenditures of LTF monies are in conformity with the Regional Transportation Plan as prepared by MCAG; and

WHEREAS, the city has submitted a certified fiscal audit within 180 days after the end of the fiscal year, except where an extension (90-day maximum) was granted by MCAG.

NOW, THEREFORE, BE IT RESOLVED that the city council of the City of Dos Palos does hereby authorize the filing of the annual LTF claim for Fiscal Year **2022-2023** in the amount of **\$4,968.00**.

BE IT FURTHER RESOLVED it is deemed in the best interest of the City of Dos Palos that the City Manager and the City Finance Director be authorized to sign the LTF claim form for Fiscal Year **2022-2023**, and to submit said claim to MCAG for processing.

Passed and adopted this 21st day of March, 2023 by the following votes:

AYES:

NOES:

ABSENT:

ATTEST:

APPROVED:

Mayor, April Hogue

City Clerk, Ysidro Garcia

LOCAL TRANSPORTATION FUND CLAIM
FY 2022-2023

Claimant:

Type of Claim:

Amount of Claim:

<input checked="" type="checkbox"/>	STREETS & ROADS	\$ <u>4,698.00</u>
<input type="checkbox"/>	PEDESTRIAN & BICYCLE FACILITIES	\$ _____
<input type="checkbox"/>	OTHER (indicate purpose & TDA Section number _____)	\$ _____
<input type="checkbox"/>	TOTAL	\$ <u>4,698.00</u>

It is understood by this claimant that payment of the claim is subject to approval by MCAG, to such monies being on hand and available for distribution, and to the provision that such monies (and the interest earned on such monies subsequent to allocation) will be used only for those purposes for which the claim is approved and in accordance with the terms of the allocation instructions.

Further, the Chief Financial Officer of the claimant certifies that the financial information contained herein, is reasonable and accurate to the best of my knowledge.

Authorized Representative:

Signature

Dewayne Jones
Print or type name

City Manager
Title

Date

Signature of Chief Financial Officer

LTF STREETS & ROADS CLAIM 2022-2023

Claimant: City of Dos Palos

Project Title, Location and Description (may use additional paper)

Repairs and Maintenance of Streets and Sidewalks

Project Cost by Funding Source

LTF	\$ _____
General Fund	\$ _____
Other	\$ _____
<u>TOTAL</u>	<u>\$ _____</u>

1. For entities with a population of more than 5,000, is the claim for streets and roads (exclusive of capital requirements for major new facilities) less than 50% of the total streets and roads expenditures?

☒ Yes ☐ No

2. Is the project in conformity with the MCAG Regional Transportation Plan?

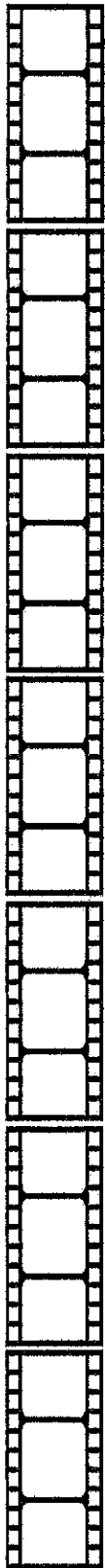
☒ Yes ☐ No

Prepared by: _____

Signature

Manuela Sousa

Type or print name



Please join us for the next
City-County
Relations Dinner
Hosted by
The City of Merced

Date: Thursday, April 27, 2023

No Host Bar: 6:00 pm

Buffett Dinner: 6:30 pm

The Mainzer Theater
655 W. Main Street
Merced, CA 95340

\$40 per person

Please make checks payable to the City of Merced.

Kindly R.S.V.P. to Sarah Knoester at knoesters@cityofmerced.org
no later than April 13, 2023.

If you have any questions, please call Sarah at (209) 388.8624.



MEMO

Date: March 17, 2023
To: Dwayne Jones, City Manager
From: Garth A. Pecchenino, PE, PLS
Subject: City Project Status

Project No.: 230013 /

The following will provide a brief report on the status of various projects and items being addressed by QK staff or working with City Staff to provide assistance of the last month.

Water Plant replacement project:

Project is being reviewed for State Funding only, City staff has provided State staff with additional financial information. QK and Subconsultants have updated the Construction documents to be in compliance with the new funding source. Submittal to State for review the week of March 20th.

Rate Study: No Change

The report will be update with the comments from the State Board staff on the Construction Documents to reflect the current cost for the project to establish the proposed rates. Then update rates will be presented for review at a future meeting based on the new estimated project cost. The proposed schedule will be adapted to meet the time available between bid opening and start of construction. -

Valeria Street Project – The project is now being reviewed for the construction funding, The additional Environmental documents have been signed by the City and filed with Caltrans.

Thomas Street Project – The Contractor has paved the street, looking to finish out the project in the coming weeks with better weather.

Center Street – Warranty Work – The Contractor will return in the spring of 2023 to complete the work

Wastewater –

Dora Street Lift Station, Electrical Engineer is finishing up his plans so we can move the project forward for completion and bidding.

Drought Planning – No Change

Senate Bill No. 552 – The State has provided a template to comply with the order to prepare a Water Shortage Contingency plan, we will start to work with Staff to develop the information to complete the template for submittal to the State.

Other items:

Any changes or update will be provided at the meeting.